



Weekend Madrasah Classes

Al-Abraar Academy Information & Code of Conduct Policy

Information & Code of Conduct Policy

SECTION A	Aims and Objectives	Page 2
SECTION B	Academy and Course Information <ul style="list-style-type: none">- Al-Abraar Academy Location and Times- Class Structure and Curriculum- Provisional Term Dates 2023-24- Fees- Stationery, Books and Prohibited Items- General Behaviour and Dress Code- Enrolment and Requirements- Other Policies	Page 3 - 5
SECTION C	Academy Contact Details	Page 5

SECTION A – AIMS AND OBJECTIVES

Our aim at Al-Abraar Academy is to help our students to learn, understand and implement the beautiful core teachings of Islam. We aim to deliver teaching of the highest quality in a professional, structured and disciplined manner, and with the underlying objective to enable the students to build a strong connection with Allah and establish the best character, conduct and moral values that are embodied in the Sunnah of the Prophet (saw).

We appreciate the importance of creating a safe and nurturing environment that is friendly, understanding and intellectually stimulating for the students in order to allow them to enjoy and truly benefit on this blessed and rewarding path of seeking knowledge.

We encourage and promote at the heart of our teachings the importance of students showing respect, tolerance and kindness to others in society, and striving to be of those that benefit others and leave the world a better place.

“The best of you are those who learn the Quran and teach it.” – *Prophet Muhammad (saw) [Sahih Al Bukhari]*

“The believer is kind and gracious, for there is no goodness in one who is neither kind nor gracious. The best of people are those who are most beneficial to people.” – *Prophet Muhammad (saw) [al-Mu’jam al-Awsat]*

“Whoever travels a path in search of knowledge, Allah will make easy for him a path to paradise” - *Prophet Muhammad (saw) [Sahih Muslim]*

SECTION B – ACADEMY AND COURSE INFORMATION

In this section, we have outlined all key information relating to the general functioning and operations of Al-Abraar Academy, which all pupils must operate within.

1. Al-Abraar Academy Location and Times

All classes are held at Al-Abraar Academy, 64 Seven Kings Road, IG3 8DG. Weekend Madrasah classes will take place on the ground floor for boys and first floor for girls.

All classes take place between 9.30am – 11.40am.

To ensure that all our students receive maximum learning time, it is of great importance that every student attends on time. Students should not arrive at Al-Abraar Academy more than 10 minutes before the class begins, and should register with the Academy immediately on arrival.

If any student wishes to leave the class early, prior notice should be given unless under extenuating circumstances.

Students are expected to vacate the Academy premises as soon as classes finish, no later than 11.45am.

2. Class Structure and Curriculum

Weekend Madrasah classes are for boys and girls aged 15 to 19 years old. The classes will run on Saturdays and Sundays.

The classes will cover a range of topics including Islamic Studies, Quran, Qaaidah, Duas, Surah Memorisation and Contemporary Issues.

The course will be delivered in English in accordance to the Hanafi school of thought. The course will be taught by qualified and experienced teachers and has been tailored to balance priorities around students' study life.

3. Provisional Term Dates 2023-24

The provisional term dates for 2023-24 are as follows:

Term 1: 30th September 2023 – 20th December 2023

Term 2: 8th January 2024 – 28th March 2024

Term 3: 15th April 2024 – 23rd July 2024

Please note that the dates stated above are for guidance purposes and are subject to change

Information & Code of Conduct Policy

4. Fees

Fees are paid on a monthly basis during the year including holidays. Monthly payments of £40 are to be paid on the 3rd of each month. Payments are to be made online via direct debit. Registration fee is £50, which is a one-off payment at the start to secure a place at the Academy.

No fees will be refunded if a child is suspended or excluded, or is absent from classes for any reason. Fees will also be reviewed annually.

If for any reason you cannot pay the fee or have difficulty in doing so, please inform us by getting in touch. Contact information can be found in the last section of this document.

5. Stationery, Books and Prohibited Items

All students must bring their own stationery and notebooks to class. Learning materials and resources will be available to purchase for £20 on the day of registration and will be provided on the first day of Madrasah. If any student requires replacement or additional copies, they will be available to purchase from Al-Abraar Academy.

Mobile phones are permitted on site and must be kept on silent for the entire duration, however, must not be used during session time. If usage is required in an emergency, approval must be given from the teachers. Recordings and photography during session time is strictly prohibited at all times.

6. General Behaviour and Dress Code

Respect / Manners

Good behaviour is of paramount importance in Islam, and especially for students of the religion attending classes in the Masjid. All pupils must show respect to the teachers, other staff members, volunteers and their fellow classmates at all times. Misbehaviour will not be tolerated and may result in disciplinary action.

This includes abstaining from all foul language, and committing any action that may be deemed abusive, anti-social or unbefitting of a Masjid environment. Students are also expected to avoid shouting and making noise in the Masjid, and avoid damaging any property.

Food and Drink

Students should not eat/drink during class unless a medical condition necessitates it. Drinking water is available onsite at the premises.

Dress Code

Students are expected to dress in a modest manner and are advised to make wudhu at home prior to coming to class so time is not wasted.

Girls: Full black abaya/jilbaab and black scarf.

Boys: White thobe/shalwar kameez and white cap (topi).

Please refer to the Uniform and Hygiene Policy for more details.

Information & Code of Conduct Policy

7. Enrolment and Requirements

Currently, there are limited spaces available for enrolment onto the classes. Due to this, students will be enrolled on a first come first serve basis. Prospective students may be added to the waiting list if no spaces are available.

8. Other Policies

Please take a moment to carefully read Al-Abraar Academy's policies outlined below:

Attendance Policy

Anti-Bullying and Child Protection Policy

Parking Policy

Uniform and Hygiene Policy

Behaviour Policy

SECTION C – ACADEMY CONTACT DETAILS

If you have any questions or comments, please do not hesitate to contact us on by the following methods:

Write to:

Al-Abraar Academy

Masjid Adam

64 Seven Kings Road

Ilford, Essex, IG3 8DG

Email at: weekendmadrasah@alabraaracademy.co.uk

Telephone: 07707 030 301

Website: www.alabraaracademy.co.uk